

### **2013 Hybrid Farm License Agreement Compliance Checklist**

Check Annually: (Red indicates action needed)

**2.1** Are licensed premises being used for any activities other than grazing, training, riding horses, providing riding lessons, trail rides, Pony Club training and/or birthday parties ? \_No\_\_\_ **Yes**\_\_\_\_\_

**If yes, list use(s):**\_\_\_\_\_

**2.2** Have areas A, B, C maintained vegetative cover? **No** \_\_\_\_\_ Yes\_\_\_\_\_

**If No, describe:**\_\_\_\_\_

**2.3** Is Area B unfenced and used for lower intensity activity than other Areas? **No**\_\_\_\_\_ Yes\_\_\_\_\_

**If no, describe:**\_\_\_\_\_

**3.1** Has vegetative groundcover in Areas A, B, or C diminished or does it constitute bare dirt? No\_\_\_\_\_ **Yes**\_\_\_\_\_

**specify which area(s)**\_\_\_\_\_

Has Hybrid Farm, Inc. been notified to cease all activity in that/those Area(s)?

No\_\_\_\_\_ **Yes**\_\_\_\_ Date of notification:\_\_\_\_\_

**Date of restoration:**\_\_\_\_\_

**3.2** Have any trees or shrubs been removed? No\_\_\_\_\_ **Yes**\_\_\_\_\_

**4.1** Are gates to Areas A, B, C and D in good working order? **No**\_\_\_\_\_ Yes\_\_\_\_\_

Are there two signs notifying the public of established trails on conservation land? **No**\_\_\_\_\_ Yes\_\_\_\_\_

**5.1** Have Licensees paid annual license fee of \$1,000 by January 15 this year? **No**\_\_\_\_\_ Yes\_\_\_\_\_

**6.1** Have Licensees used reasonable best efforts to maintain all structures, fences and signs in good repair?

**No**\_\_\_\_\_ Yes\_\_\_\_\_

**7.1** Are there more than 32 horses using the licensed land? No\_\_\_\_\_ **Yes**\_\_\_\_\_ If Yes, how many?\_\_\_\_\_

**7.2** Have licensees submitted quarterly lists of current horses at Hybrid Farm, specifying any horses added or deleted since last list? Yes \_\_\_\_\_ **No** \_\_\_\_\_

**8.1.** Default

List section(s) for failure to comply\_\_\_\_\_

Date failure noted:\_\_\_\_\_

Date of cure (must be 30 days or less from date of failure)\_\_\_\_\_

Date received **30 Day Right to Cure** by Licensees:\_\_\_\_\_

**9.1** Established and maintained vegetative cover in Area C? **No**\_\_\_\_\_ Yes\_\_\_\_\_

**9.2** Site plan filed before January 15? **No**\_\_\_\_\_ Yes\_\_\_\_\_

Check if following have been labeled on the site plan:

\_\_\_\_wetland boundary

\_\_\_\_proposed or existing fences and gates

\_\_\_\_shelters – plywood not permitted

\_\_\_\_signs

**9.4** Has Surety Bond for \$10,000 been Posted? Yes\_\_\_\_\_ **No**\_\_\_\_\_

**9.5** Has Crossing from Area C to Area D been abandoned? Yes\_\_\_\_ **No**\_\_\_\_\_

**12.1** Insurance coverage of at least \$1,000,000 per one accident/death/property damage. Yes\_\_\_\_ **No**\_\_\_\_\_

OVER---

### **2013 Renewal Considerations**

1. NOI – per 10/17/12 ConsCom minutes, addressing pasture/wetland overlap; stormwater mitigation, detention basins, engineered plans.
2. Fencing proposal per Wick McConnon's letter dated 1/7/13—**Needs Reply from Commission**
3. Documents received, filed and saved to common([\\acton\root](#)) (O:)
  - 10/25/12 Request for Renewal Letter from Rita M. and Thomas B. McConnon
  - 1/7/13 Letter from Thomas B. McConnon requesting approval of fence changes - note this letter states that C-D crossing has been abandoned
  - **\$1,000 Annual License fee check #272 from Rockland Trust dated 1/7/13—I deleted this for privacy**
  - 1/15/13 Surety Permit Bond for \$10,000 from **NGM Insurance Company**, 55 West Street, Keane, NH
  - Site Plan showing locations of fences, structures, gates, shelters
  - October 2012 Horse Census
  - January 2013 Horse Census

#### **To Do:**

1. Site visit this month
2. NOI or not?
3. File all hardcopies in Conservation office file as 217 Nagog Hill Road
4. Set up calendar reminder system
5. Reply to Wick's request from January 7, 2013 letter :

*The only new item is a request that you to allow us to dismantle a portion of the fence that currently separates areas "B" and "C" and replace it with a new one that would extend from the northwest corner of our main riding ring to that fence line. The area thus opened would become an additional part of area "B". The ground in that area is quite rocky, and we have been unsuccessful in drilling fence post holes through the granite. We would appreciate a written approval if this proposal is acceptable to you.*

6. Cross check all documents are on the "O" drive
7. Counsel approval of surety arrangement.